PEPPERMINT AP / PR
Debtor and creditor management

This module deals with debtors and creditors in direct liaison with PEPPERMINT ACCOUNTING, since entries are generated automatically in the latter.

As soon as invoices are registered, the software enables :

- scheduling
- setting up reminders for debtors
- drawing up payment proposals
- archiving supplier invoices on behalf of third parties
- Automatic collection of QR invoices

PRODUCT HIGHLIGHTS

- ✅ Direct access to accounting documents from the entry line
- ✅ Entering an entry from a QR reference number
- ✅ Quick entry mask for a third-party entry
- ✅ Automatic calculation and integration of VAT when discounting
- ✅ Multi-rate VAT, on invoicing or collection
- ✅ Automatic generation of payment proposal

swiss made software

Technical data

GENERALITES

- Single or multiple currencies (different screens) and dual-currency accounting method
- Multi-company & multi-year: no limit
- Single or multiple journals
- Unlimited number of accounts, entries and currencies
- Fiscal year of any length
- Value date and interest calculation
- Table with payment terms and discount rates
- Notion of provisional entries (as in general accounting)
- Possibility of sorting by type of third party.

DATA ENTRY

- Entry of invoices, credit notes, debit notes, payments, down payments, interest
- When manually entering invoices or payments, you can view the balance, open items, all invoices, complete movements, etc.
- 30- or 60-character labels, standard labels
- VAT can be single or multiple per invoice
- Automatic VAT calculation for discounting when paying an invoice
- Multi-currency option, automatic calculation of exchange rate difference
- Automatic document number incrementation
- Provisional and final journal entries can be re-edited at any time
- When editing the journal, a separating line can be drawn between each entry
- Finalization on demand
- Update of cash receipts/payments by QR, DTA, SOG, OPAE and link with WinEUR EBANKING module
- Entry from a QR reference number
- Writing from a third party
- Creation of a third-party code from the entry screen
- Entry from supplier invoice register
- Breakdown of invoices by period

PAYMENT MANAGEMENT

- Generation of a payment file according to due date, payment type, currency and value date
- Detailed list of payment types for each supplier, including bank details
- Posting of payment proposal
- Two invoice breakdown modes are available:
  - o Invoice posted to the suspense account: for each period, the amount of the period is taken out and posted to the third-party expense account.
  - o Invoice booked to an expense or income account on the basis: on each posting date of the breakdown, the unused portion of the expense is taken out of the expense account and reversed on the following day.

- Integrates the new European ISO 20022 standard for payments
- Optional: direct link with WinEUR E-banking module for sending or retrieving payment or collection files

DEBTOR CODING

- Automatic coding
- 15-digit alphanumeric code + 3 for currency
- Key for calling up a debtor or creditor by code, abbreviated name, VAT number

INTEGRATED VAT PROCESSING

- Customizable tax table
- Specific VAT management, such as :
  - o VAT on import of goods, on receipt of invoices from forwarding agents
  - o VAT on imported services
  - o VAT on co-contractors
- VAT summary

DISPLAY

- From an account, you can view the details of an entry and modify it directly (if provisional).
- From a balance, you can view the details of an account, then the details of an entry and modify it (if provisional).
- From a balance, view details of invoices that make up a balance
- Display third-party movements according to criteria (date, account, entry)
- Quick display of customer and/or supplier account statements

IMPRESSIONS

- Printing of various customer and/or supplier lists
- Print account movements, with or without provisional, from... to..., with or without sales figures
- Printing of balances, with or without provisional, with or without turnover
- Print provisional or final journal
- Print account statements
- Printing of schedules with due date or invoice
- Choice of previews: fonts, screen output, printers, spreadsheet, e-mail, PDF
- Printing of open invoice lists with generation of provisions on open invoices.

REMINDER

- Format editor for reminders, allowing free layouts, free text, free number of levels
- Automatic or manual reminders in the customer's language