GIT Business Software
Since 1981

WinEUR FLOX
System for remote validation of invoices

This module is a remote invoice validation process, based on the scanning of documents.
This system is installed either on our SaaS server, or locally in your offices.
The WinEUR user, system administrator, scans the received invoices and starts the validation process according to pre-established rules:
• signature rules,
• simple or multiple validation,
• select invoices that enter a validation process.

PRODUCT HIGHLIGHTS

✔ Validation of invoices from any terminal, mobile phone, tablet and browser
✔ Management of an automatic or manual E-mail reminder system
✔ View E-mails from various validators
✔ Obtain a history
✔ Users who validate invoices are not required to have the WinEUR application
✔ Cost allocation (General Ledger and analytic) by the person validating the invoice
✔ Optional: integration with WinEUR IZI-CLIK

General aspects

FOREWORD

- The dematerialization of an invoice consists of transferring documents from physical format (most often paper) to digital/electronic format. For the past few years, with technological improvements and legislative modifications, invoices can be dematerialized while retaining their fiscal value (electonic signature in option).

PROCESS

- For the employee in charge of accounting using WinEUR (Administrator Accountant):
  - o creation and management of «validatorusers»
  - o creation setup and management of «rules» (validation)
  - o a rule includes the list of «validator-users»
  - o multi-signature process
- The colleague who validates the received invoice. (can be in remote location and non-WinEUR user):
  - o accept/pay
  - o refuse (they can comment on their action)
  - o chose the expense account (General Ledger and/or analytic)

Technical aspects

GENERAL INFORMATION

- Multi user solution
- Comment field on the action of a «validator-user»
- Possibility to attribute signature rules from booking entry
- Create a verification «log» (traceability)
- History of events
- Management of an automatic or manual E-mail reminder system
- Integrated to the WinEUR invoice register
- Digitization of invoices with the WinEUR ARCHIVE module
- From the booking entry window, possibility to link the invoice to the signatory
- Option to attribute invoice to one or several general and analytic accounts
- Integration possible with M-FILES (ECM)

WinEUR FLOX interface to configure validation rules

Validation screen

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