

A promotional graphic for WinEUR ARCHIVE. It features the product name 'WinEUR ARCHIVE' in a blue and green font, with the tagline 'Save time and space!' in white text on a green background. The background of the graphic is a blurred office scene with a laptop on a table and large windows overlooking a city at sunset.

WinEUR ARCHIVE

Save time and space!

Electronic Document Management (EDM) software in relation to accounting that allows you to save space and time when entering bookings. Indeed, by scanning documents with an office scanner or multifunction printer you can achieve “zero paper” archiving perspectives and also be more efficient in your bookkeeping.

PRODUCT HIGHLIGHTS

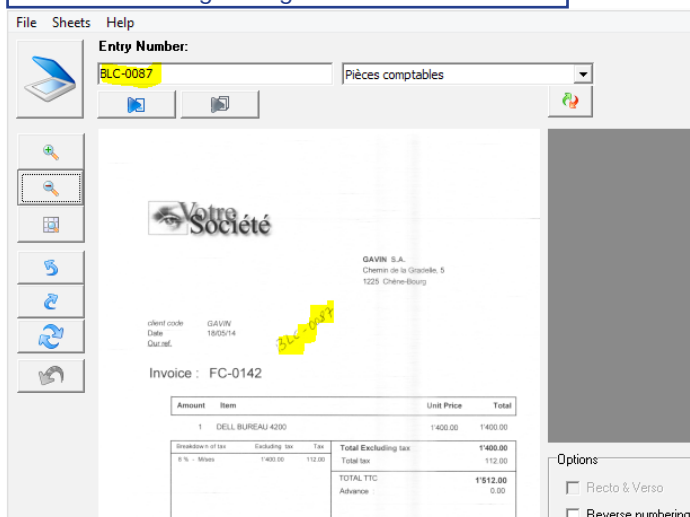
- ✓ Multi-terminal archiving
- ✓ Optical Character Recognition (OCR)
- ✓ Integrated dual screen technology to facilitate entry input
- ✓ Save accounting data with digitised documents
- ✓ Integrated viewer allowing display of accounting reports with the attached documents outside of WinEUR
- ✓ Work together in team work mode between accounting firms and their clients
- ✓ Integration with WinEUR IZI-CLIK for preliminary accounting of supplier invoices (optional)
- ✓ Security: the scanned accounting documents can be signed electronically so as not to be modified (optional)

Technical aspects

GENERAL ASPECTS

- Optical by character recognition (OCR)
- Two archiving methods:
 - Classic archiving (enter booking then attach documents)
 - Team Work archiving (digitise documents then bookkeeping with automatic attachment)
- Independent archiving by company and by account possible
- Import PDFs or digitised documents such as E-Invoices
- Instant «free text» search in content of all invoices for display or reprint
- Supports double-sided invoices (see type of scanner)
- Guarantee of invoice authenticity by electronic signature
- Save your accounting data and documents archived in accounting on digital media (CD, DVD, USB)
- WinEUR ARCHIVE allows you to attach documents (customs, VAT, etc...) to an original invoice that has already been digitised. There is no limit to the number of documents linked to an invoice.
- Digitisation can be independent from the booking entry terminal
- Add digitised documents to a client account
- Option to Print all PDF files attached to a third party account or General Ledger
- Optional: integration possible with WinEUR FLOX and/or M-FILES (electronic document management software)

Interface following the digitalisation of a document



Attachment of documents to booking lines

Provisional entries		Posted entries			
Entry #	Voucher No.	Book keeping date	Accounts	Text	Amount
43	FRAIS-01	15/01/14	1020-CHF, 4701-CHF	PC maintenance	(300.00)
44	FRAIS-02	16/01/14	1020-CHF, 4601-CHF	sig	125.00
45	FRAIS-03	18/01/14	1020-CHF, 4503-CHF...	Insurance	(2'000.00)
46	BLC-0087	28/02/14	1050-CHF, 2016-CHF...	Invoice BLC-0087	1'512.00
47	BLC-0088	28/02/14	1050-CHF, 2016-CHF...	Invoice BLC-0088	15'120.00
48	BLC-0089	28/02/14	1050-CHF, 2016-CHF...	Invoice BLC-0089	1'944.00
49	BLC-0090	28/02/14	1050-CHF, 2016-CHF...	Invoice BLC-0090	1'296.00
50	BLC-0091	28/02/14	1050-CHF, 2016-CHF...	Invoice BLC-0091	23'328.00
51	BLC-0092	28/02/14	1050-CHF, 2016-CHF...	Invoice BLC-0092	23'328.00
52	BLC-0093	28/02/14	1050-CHF, 2016-CHF...	Invoice BLC-0093	23'220.55



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